Repackaging Instructions
Apple iMac 27 inch models (2009-2011)

The included materials are designed to protect your Apple iMac during shipment to Other World Computing. These instructions can be used with the original iMac box and foam inserts, or with the iMac shipping kit shown here. Before beginning, remove all contents from the box except the two larger foam pieces, which must sit at the bottom of the box (see image preceding Step 5). This keeps the iMac's stand from resting on or contacting the bottom of the box, which could cause damage to the iMac during shipment.

IMPORTANT: follow all instructions as shown, using the protective elements provided. Missing or substituted elements which lead to damage during shipment may result in you being responsible for repair costs.

Kit Contents: 1 large shipping box; 4 pieces of black protective foam; 4 four cardboard inserts; 3 strips of security tape; 1 plastic screen cover, and 2 round stickers.

1. Back up all data from your iMac onto a separate drive or cloud storage account! Any time you pack and ship a computer, the possibility exists for data loss. Take extra precautions to prevent this. Many people find that Time Machine — the backup feature built into OS X 10.6 and later — is a relatively simple and reliable backup method. As a courtesy, the link below provides background information.
https://support.apple.com/en-us/HT201250

2. Place your iMac on the floor. Take the plastic screen cover and carefully slide the open end over the iMac until the entire screen is encased in plastic. There should be some slack on the open side of the cover afterward. This will be secured in the next step.

3. Note the plastic cover has a cut-out, dividing the slack on the open end. Take the top half and wrap it around the side, then pin it to the back of the iMac. Use one of the round stickers to hold the slack in place. Repeat the process with the bottom half of the slack and the remaining sticker.

4. Place the cardboard inserts onto each corner of the iMac display, making sure the fit is snug. They should stay in place once seated in their respective locations.

CAUTION: please use proper lifting technique to avoid injury when performing Step 5. Enlist the help of another person if you are unsure of your ability to safely lift and place the iMac into the box.

IMPORTANT: note that the cutout on each piece of foam has a flat edge and a curved edge, as shown below. Make sure as you lift and then lower the iMac into the box, that the curved side of the display rests against the curved portion of the foam cutout.

5. Place your hands under the two cardboard inserts you seated onto the bottom corners of the display, carefully lift the iMac, then slowly lower it into the box. Use your hands to guide the cardboard inserts into the cutouts on the two foam pieces at the bottom of the box.

6. Once the iMac is fully and securely seated in the box, take the two remaining pieces of foam, match their cutouts to the curvature of the imac display and seat them on top of the iMac. Note that you may have to tilt the screen slightly to seat the top foam pieces.

7. Close the two small flaps and then the close the long flap over top of them. Use one strip of tape to secure long flap in place along the edge of the box. Use the remaining two strips of tape to secure the first strip of tape and the edges of the box, as shown.